Qualiopi action plan template

Équipe L'Académie · 2026-09-22

A layout to copy to track your compliance actions.



Copy this table into your spreadsheet and complete it for each relevant indicator.

Criterion / indicator	Finding	Action	Owner	Deadline	Evidence	Status
1 / 1	Incomplete public information	Add duration, price and accessibility to sheets	Training manager	DD/MM	Updated sheets	In progress
…	…	…	…	…	…	…

Update the plan at each quality review and keep the associated evidence.

Original article : https://akademiedudigital.com/en/resources/modeles/qualiopi-action-plan-template