Writing a good prompt: role, context, task, format

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A precise request gives a better result. Here is a four-part template to reuse.



The four-part template

- **Role**: who should answer? (HR assistant, proofreader…)
- **Context**: who is the text for, in what situation?
- **Task**: what exactly should it produce?
- **Format**: length, structure, tone.

An example

“You are an HR assistant. Context: we are hiring a support technician for an SME. Task: write a job advert. Format: 150 words, a title, three bullet points of duties.”

Iterate

If the result is not right, do not restart from scratch: say what is missing, ask for a shorter version or another tone. Keep your best prompts in a shared document.

Original article : https://akademiedudigital.com/en/blog/ia/writing-a-good-prompt